



Spartan Chemical Company, Inc.

1110 Spartan Drive, Maumee OH 43537

Phone: (800) 537-8990

www.spartanchemical.com

Training Information

Market Segment:

Building Service Contractors, Education, Government, Healthcare, Lodging_Hospitality, Other, Retail

Title:

ELEVATOR CLEANING (CARPETED)

Check If Applicable: Rx Procedure None
 Cleancheck Procedure

Tools & Materials Needed:

Goggles and gloves
Screen for ash trays
Clean white cloths
Spray bottle of disinfectant
Stainless Steel Cleaner & Polish
Upright vacuum cleaner
Carpet Stain Remover

Procedures:

1. Check all elevator lighting including up and down lights, floor number lights, punch pad lights, overhead lights. If any of these are not in working order, report this to your supervisor.
2. If exterior ash trays are used, empty ash trays or use a screen to remove cigarettes.
3. Turn off power to elevator.
4. Pick up loose debris in elevator.
5. Put on personal protective equipment.
6. Spray a white cloth until wet with disinfectant. Clean the floor punch pad using the wetted cloth. Clean and disinfect the hand rail. Clean and polish stainless steel.
7. Vacuum and spot clean the carpet.
8. Clean and polish the exterior of the elevator doors.
9. Spray clean and disinfect the ash tray.